

# **NOTICE OF A CASE OF SPECIAL URGENCY FOR THE MAKING OF A KEY DECISION<sup>1</sup>**

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<sup>1</sup> In accordance with Regulation 11(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

1. Where a decision maker intends to make a key decision,<sup>2</sup> that decision must not be made until at least 28 clear days public notice has been given<sup>3</sup>.
2. Where the publication of the intention to make a key decision is impracticable, that decision may only be made where the Chair of the Overview and Scrutiny Committee has been informed of the matter about which the decision is to be made, notice to the Chair has been made available for public inspection at the Council offices and published on the Council's website, and after 5 clear days have elapsed following the day on which notice to the Chair was made publicly available<sup>4</sup>.
3. Where the date by which a key decision must be made makes compliance with the requirements of paragraph 2 above impracticable the decision may only be made where the decision maker has obtained agreement from the Chair of the Overview and Scrutiny Committee that the making of the decision is urgent and cannot reasonably be deferred<sup>5</sup>.
4. **This notice<sup>6</sup> confirms that the Chair of the Overview and Scrutiny Committee has agreed that the making of the key decision in relation to the business set out below is urgent and cannot reasonably be deferred for the reasons set out below.**

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<sup>2</sup> A Key Decision is defined in legislation as an executive decision, which is likely:

- to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.
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<sup>3</sup> In accordance with Regulation 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

<sup>4</sup> In accordance with Regulation 10(1) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

<sup>5</sup> In accordance with Regulation 11(1) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

<sup>6</sup> In accordance with Regulation 11(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Date of decision or period within which the decision is to be made	Matter in respect of which the decision is to be made	Short description	Decision maker	Cabinet Member & Lead Officer	List of documents to be submitted to the decision maker	If all or part of the report is exempt or confidential this will be stated below and reason given. If all the papers are publically accessible this column will say public	Reasons why decision is urgent and cannot reasonably be deferred
24 January 2022	Amendments to s47 Discretionary Rate Relief Policy in respect of the Covid Additional Relief Fund	<p>This report provides details of the guidance issued to local authorities on the Covid Additional Relief Fund (CARF). The report describes the additions to the existing s47 Discretionary Rate Relief Policy.</p> <p>The report makes recommendations that the Covid Additional Relief Fund scheme is applied in accordance with the guidance and available funding</p> <p>The report will also make recommendations regarding the eligibility criteria for the ARG within the guidance provided.</p> <p>The report will further delegate authority to the Director of Housing, Regeneration and Planning in consultation with the Cabinet Member for House Building, Place-Making, and Development decisions to amend the level of payments</p>	Leader of the Council	<p>Cabinet Member for House Building, Place-Making, and Development</p> <p>Director of Finance</p>	Report of the Director of Finance	Public	<p>COVID-19 continues to have significant impact on local businesses and the local economy.</p> <p>There is a need to publish the agreed scheme and open applications to eligible businesses as soon as possible. The Council need to act quickly to respond to the impact of Covid on business in Haringey. It is vital to enable access to the rate relief as soon as possible to ensure eligible local businesses can obtain this relief to support them.</p> <p>The complexity of the guidance, and the need to develop, model and implement a scheme to allow applications to be made assessed before the end of March meant that it was not practical to delay until the next Cabinet meeting on the 8<sup>th</sup> of February.</p> <p>A decision is needed in order to go live with scheme as soon as possible so reliefs can be made before the end of the Financial year.</p> <p>Given the above, and the need to ensure the reach, communication and application to this provision, it is not practicable to comply with the 28-day notice requirement in Part Four, Section D, Rule 13 of the constitution or the 5-day notice period requirement for key decisions. This is set out in Part</p>

		to categories of businesses to maximise the disbursement of available funds.					<p>Four, Section D, Rule 16, of the Constitution.</p> <p>As set out below the decision is urgent and time critical in accordance with Part 4 Section H paragraph 18 (a) and 18 (b).</p>
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*Please be advised that the Chair of Overview and Scrutiny has further agreed that the call-in procedure shall not apply to this urgent decision. This is because the decision is urgent and any delay in implementation caused by the call-in procedure would seriously prejudice the Council's or the public's interests as there is a need to publish the agreed scheme and open applications to eligible businesses as soon as possible to allow them access to this funding, the Chair of Overview and Scrutiny Committee has agreed that the decision is both reasonable in all circumstances, and that it should be treated as a matter of urgency. This is in accordance with Part 4, Section H, and Paragraph 18 (a) and (b) of the Council Constitution.*

Fiona Alderman  
Monitoring Officer  
Haringey Council

21 January 2022